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भारतीय भाषा संस्थान

(शिक्षा मंत्रालय, उच्चतर शिक्षा विभाग, भारत सरकार)

मानसगंगोत्री, मैसूर - ५७० ००६, भारत.

CENTRAL INSTITUTE OF INDIAN LANGUAGES

(Ministry of Education, Department of Higher Education, Government of India),

Manasgangotri, Mysore - 570 006, INDIA.



No.F.1/11-285/2026/Estt.

20.03.2026

TERMS OF REFERENCE for the Engagement of Consultants for the Institute

Summary of the Advertisement Notification

Applications are invited from retired officers who worked not less than as Under Secretary level for Government of India for engagement with this Central Institute of Indian Languages, Mysore as Consultant (two) on daily honorarium basis at the Rate of Rs.1,500/- per working day who will also be allowed to draw separately any pension sanctioned to him/her and to retain any other form of retirement benefit. Application is to be submitted to **The Assistant Director (Admn.), Central Institute of Indian Languages, Manasgangotri, Hunsur Road, Mysore-570006**. The last date of submission of application is **06.04.2026**.

A. Scope of Work

Candidates should possess adequate experience in Administration/ Estt./Accounts and preparation of budget/RTI/Knowledge of Official Language (Hindi) Policy. They should be able to help the Director/Institute in the following matters:

1. Legal, parawise matters of the Institute.
2. Amendment of Recruitment Rules, Roster point etc.
3. Process of Recruitment of new Staff
4. Training the Existing Administrative Staff and new Staff.
5. Implementation of Official Language Policy. (Director, CIIL is the Chairman of TOLIC).
6. Supervising the Academic programs and financial matters of the Institute.

B. Qualification

Retired officers of the level not less than Under Secretary (Grade Pay of 6600 or Level-11) from the Central Government Ministries/Department and its Attached & Subordinate offices, Autonomous/Statutory Bodies, PSU etc. Age not more than 65 years as on **06.04.2026**.